CHARLTON MARSHALL PARISH COUNCIL

Minutes of Parish Council meeting held on 5th July 2016 at 7.30pm

Attendees: Cllr Tim Hill, Cllr Pam Higgins, Cllr Margaret Butler, Cllr Liz Park, District Cllr Andrew Kerby, Marie Dando (Clerk), and 5 members of the public

Minute	Action
1-7/2016 Apologies Cllr Dorothy Cooper and County Cllr Hilary Cox	
2-7/2016 Open Forum Steps from Trailway are damaged, this has been reported to the Rangers on several occasions and they will undertake the work as soon as they are able. Vintage Tea Party, appreciation was offered for the organisation and success of this event – article needed for Three Villages News – Cllr Kerby will submit. A tree in the churchyard requires work and the Parish Council were asked if they were the owners. Owned by North Dorset District Council. Hopegood Close – loose manhole covers repaired by Wessex Water. Concern was raised by a resident regarding horses coming off of the Trailway onto the car park and highway with children using the playing field, Hopegood Close and The Close. Consideration to be given to how best to bring the safety issues to the attention of everyone. A trampoline has appeared in the QEII Playing Field – the Parish Council will place a note requesting its removal or will arrange disposal.	
3-7/2016 Declarations of Interest & Dispensations None.	
4-7/2016 Councillor Vacancies Two vacancies exist	
5-7/2016 Minutes of the Parish Council AGM and Meeting 7th June 2016 Minutes were confirmed as an accurate record subject to one small change and signed by the Chairman. Proposed Cllr Higgins, Seconded Cllr Park, all in favour.	
6-6/2016 Correspondence Cllr Hill circulated a list of the emails received during June indicating the most important. Deadlines for responses were noted.	

Request received in respect of the Church Fete. Request from resident for removal of lower branches on tree in QEII Playing Field.	
7-7/2016 Planning **Applications Received:** None **Decisions Received:** 2/2015/1564 – Farm Building, The Close – approved 2/2016/0685 – Keston House, fell tree - approved APP/N1215/W/16/3144382 – Sparrowbush Barn – appeal dismissed	
8-7/2016 Finance Statement of accounts was accepted. Information regarding Spend v Budget for first quarter noted. Proposed payments were agreed. Cheques signed by Cllr Hill and Cllr Higgins who proposed and seconded decision. 2015/16 accounts are available for public scrutiny. Cllr Higgins proposed that the budget for Neighbourhood planning (£500), By-election (£500) and New Computer (£250) be transferred immediately to the Reserve account. Seconded Cllr Park, all in agreement. Cheque issued. Cllr Higgins further proposed that the sum of £1500 which had been placed in the Reserve account pending payment for the work on the car park should be transferred into the Treasurers account. Seconded Cllr Park. Clerk to produce letter of instruction for signature.	Clerk
9-7/2016 Highways Concerns raised at last meeting have been reported to Paul Starkey and work has either been carried out or is planned to address the items. Concern regarding the height of the lighting around the new houses in The Close. The requirements were 5m high lanterns. Cllr Kerby will measure and report back. Stick@30 stickers had been sourced at £70 per 100. It was proposed by Cllr Higgins and seconded by Cllr Butler that 3 packs be purchased for distribution along the Bournemouth Road and some houses on Park Hill.	Cllr Kerby Clerk

10-7/2016 Community Benefit Fund Gazebos received and a location for their storage needs to be found. Work on the Lych Gate is due to start next week.	
11-7-2016 Vintage Tea Party 12th June Very positive feedback received, thank you to all of those who made the event so successful.	
12-7/2016 Cemetery The composter has been received and is in place. A further report on trees in cemetery from Honeybee Trees, was discussed. Quotations of £800 and £250 were accepted. Work to commence asap. Proposed Cllr Hill, seconded Cllr Higgins.	Clerk
13-7/2016 QE11 Jubilee Playing Field and Play Area Log passed to Cllr Higgins. Weeds are coming through the bark and in the car park area, treatments to be explored. Fun Day – source advertising banner. Check re water and power. Wrist bands at £2 per child/adult to give access to all activities. Adverts to be placed in Three Village News and Forum Focus. Informal meetings to take place in August to ensure all arrangements in hand.	Clerk Clerk
14-7/2016 Newsletter Positive feedback received following June newsletter, thank you to Mark Churchill for his excellent work as Editor. September newsletter articles – Local businesses for Welcome Pack, tea party, Fun Day, shared space on Trailway.	
15/7/2016 DAPTC New updated Good Councillor Guides distributed. Cllr Hill advised attendance of the Chairman's Course was worthwhile.	
16-7/2016 Parish Welcome Pack In hand for distribution at the end of the year.	Clerk
17-7/2016 Matters for next meeting September meeting - Fun Day.	
Meeting closed at 9.45pm. There will not be a meeting in August. Next meeting 6th September 2016	

Signed as an accurate and true record

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